

Referral 5 – Continuous monitoring and courses periodic review

**MEASUREMENT, ANALYSIS AND IMPROVEMENT**

Approach	Purpose	Bodies/Responsible Services/Structures	Documents/Most relevant evidences
<p><b>Evaluation of programs content in accordance with the most recent research</b></p>	<p>To ensure course monitoring, evaluation and review procedures include program content evaluation in accordance with the latest research, ensuring that pedagogical developments are under the institutional strategy and that programs are reviewed, updated and improved accordingly.</p>	<p>Pro-Rector for Pedagogical Innovation and Elearning Pro-Rector for Research and Development Projects Management MPV Assistance Nucleus Department Quality Groups Departments Distance Learning and elearning Laboratory EaD and elearning Quality Observatory GGAC</p>	<p><a href="#">MPV</a> Order no. 119/R/2015 of 16th December – Rectoral Office Nomination <a href="#">[1]</a> <a href="#">[2]</a> <a href="#">[3]</a> <a href="#">Quality Observatory in EaD and elearning Ebook</a> <a href="#">Order no. 20/R/2015 of 4th March – Work Group for MPV Development Creation</a> <a href="#">Order no. 149/R/2012 of 27th July - EaD and elearning Quality Observatory Creation</a> <a href="#">Order no. 02/PR/GB/2016 of 03rd November - MPV Assistance Nucleus Creation</a> PSQ 19 of SGQ PT 19-03 of SGQ</p>
<p><b>The new society needs evaluation</b></p>	<p>To ensure the monitoring, evaluation and courses review proceduress include the new society needs evaluation.</p>	<p>Rector Vice-Rector for Academic Management and Interaction with Society UMCLA Scientific Council Pedagogical Council Departments/UALV GGAC MPV Assistance Nucleus</p>	<p>PSQ 01 of SGQ Concerned Parties Matrix PI auscultation instruments PSQ 19 of SGQ PT 19-03 of SGQ <a href="#">Order no. 02/PR/GB/2016 of 03rd November - MPV Assistance Nucleus Creation</a> Order no. 400/R/2009 of 18th November – UMCLA creation</p>
<p><b>Student’s workload and progression and completion rates evaluation</b></p>	<p>To ensure course monitoring, evaluation and review procedures include student’s evaluation, workload and progression and completion rates.</p>	<p>Vice-Rector for Academic Management and Interaction with Society Scientific Council Pedagogical Council Departments Department Quality Groups Professional and life routes of UAb graduates observatory GGAC MPV Assistance Nucleus</p>	<p><a href="#">Curricular credits system (ECTS) application to all UAb pedagogical offer Regulation</a> PSQ 19 of SGQ PT 19-03 of SGQ <a href="#">Summary Reports – UAb graduated professional and life routes for Licensees UAb</a> <a href="#">Order no. 81/VR/2017 of 21st April - Professional and life routes of UAb graduates observatory creation</a> <a href="#">Order no. 02/PR/GB/2016 of 03rd November - MPV Assistance Nucleus Creation</a></p>
<p><b>Effectiveness of student’s assessment procedures evaluation</b></p>	<p>To ensure course monitoring, evaluation and review procedures include effectiveness evaluation of the student assessment proceduress.</p>	<p>Scientific Council Pedagogical Council Departments CAM Department Quality Groups GGAC</p>	<p>Order no. 20/R/2015 of 4 March – Work Group for MPV Development Creation <a href="#">Order no. 02/PR/GB/2016 of 03rd November - MPV Assistance Nucleus Creation</a>PSQ 19 of SGQ PT 19-03 of SGQ CAE Reports</p>

		GPAQ MPV Assistance Nucleus	Annual Updated Course Guides <a href="#">Students Satisfaction Surveys</a>
<b>Student's expectations, needs and satisfaction evaluation in relation to the course</b>	To ensure course monitoring, evaluation and review procedures include student's expectations, needs and satisfaction with the course evaluation, as well as feedback to concerned parties, in particular the students.	Vice-Rector for Quality and Institutional Cooperation Departments Course Coordination Quality Manager GPAQ GGAC MPV Assistance Nucleus	<a href="#">Order no. 02/PR/GB/2016 of 03rd November - MPV Assistance Nucleus Creation</a> Order no. 119/R/2015 of 16th December – Rectoral Office Nomination <a href="#">[1]</a> <a href="#">[2]</a> <a href="#">[3]</a> Order no. 02/PR/GB/2016 of 03rd November - MPV creation MPV Assistance Nucleus PSQ 01 of SGQ PSQ 19 of SGQ PT 19-03 of SGQ Concerned Parties Matrix <a href="#">Student's Satisfaction Surveys</a> <a href="#">Student's satisfaction surveys analysis reports</a>
<b>Learning environment evaluation and students support services and their suitability to the course needs</b>	To ensure course monitoring, evaluation and review procedures include learning environment evaluation and student support services, provided that they are in accordance with course needs, identifying and promoting ICT and pedagogical developments where appropriate.	Pro-Rector for Pedagogical Innovation and Elearning Pro-Rector for the Virtual Campus and Technological Modernization Pro-Rector for Research and Development Projects Management Departments Department Quality Groups Course Coordination GGAC SSTE MPV Assistance Nucleus	<a href="#">MPV</a> Order no. 119/R/2015 of 16th December – Rectoral Office Nomination <a href="#">[1]</a> <a href="#">[2]</a> <a href="#">[3]</a> <a href="#">Order no. 20/R/2015 of 4th March – Work Group for MPV Development Creation</a> <a href="#">Order no. 02/PR/GB/2016 of 03rd November - MPV Assistance Nucleus Creation</a> <a href="#">Elearning Platform</a> PSQ 19 of SGQ PT 19-03 of SGQ PSQ 01 of SGQ Concerned Parties Matrix <a href="#">Students Satisfaction Surveys</a> <a href="#">Student's satisfaction surveys analysis reports</a>